

**Advantage Academy of Hillsborough, Inc.**  
**d/b/a**  
**Advantage Academy of Hillsborough**  
**Bell Creek Academy**  
**Bell Creek Academy High School**  
**Channelside Academy of Math and Science**  
**Hillsborough Academy of Math and Science**  
**Independence Academy**  
**Orange County Preparatory Academy**  
**Riverview Academy of Math and Science**  
**Sunlake Academy of Math and Science**  
**Valrico Lake Advantage Academy**

**Advantage Academy of Hillsborough, Inc.**  
**Governing Board Meeting Minutes**  
**July 15, 2021**

**Meeting Location:** Communications Media Technology (CMT) Riverview Academy of Math & Science 9906 Symmes Road, Riverview, FL 33578

Present at Meeting

Charles Harris, Vice- Chairman  
Jennifer Dean- Board Member  
Detria Elsner- Board Member  
Cristina Fuentes- Principal  
Teresita Nieves- Principal  
Marcy Ringdahl- Principal  
Dr. Judith Moore- Principal  
Lauren Herbert- Principal  
Dr. Margaret Fahringer- Principal  
Phil Hudson  
Hallie Prokaski  
Lindsay Vanderbilt  
Shawn Moore  
Chris Wilson  
Leslie Bennett  
Keema Penn  
Michael Strader- Charter School Associates  
Brian Strader- Charter School Associates

Meeting called to order at 1:04 p.m. by Charles Harris.

## **A. Opening Exercises**

Mr. Harris, Vice Chairman, conducted the meeting. After commencing the meeting, Mr. Harris, asked if there were any changes or revisions to the prior meeting minutes (February 18, 2021). Mr. Harris requested a motion to approve the Governing Board meeting minutes for February 18, 2021 as presented. Ms. Elsner motioned, Ms. Dean seconded, and the motion passed unanimously.

## **B. Public Comments**

There were no public comments.

## **C. Information Items**

1. School Monthly Financial Reports- Mr. Strader presented information on finance reports (January, February, March, April, May – FY 2021) as provided to the board.
2. Purchase Orders and Agreements- This is a standing item for board review and approval.
3. BCA HS Graduates- 2020-2021- The board recognized High School graduates from Bell Creek Academy.
4. 2021-2022 Employee Benefits Plan- Mr. Strader presented the updated benefits plan as provided to the board.
5. 2021-2022 School Calendars- The board reviewed school calendars for the 21-22 school year. School calendars substantially mirror the Sponsor calendars.
6. 2021-2022 Student Handbook- The board reviewed updates to the 21-22 student handbook.
7. 2021-2022 Faculty & Staff Policies and Procedures- The board reviewed updates to the 21-22 faculty and staff handbook.
8. Approve Comprehensive Research-based Reading Program (CRRP)
9. MOU(s) re. AAH CRRP- AAH staff developed an independent CRRP and may provide assistance to other schools who may adopt the CERP for a nominal fee.
10. OCPA Principal Appointment- Ms. Teresita Nieves was named as principal of Orange County Preparatory Academy.
11. ESSER II Charter School Attestation- The board reviewed ESSER II requirements and attest to the required criteria.
12. Disaster Relief Payments to Principal(s)/Teacher(s)- The board acknowledged rosters provided by each schools respective Principal to FL DOE to participate in the disaster relief payment program.
13. 2021-2022 Mental Health Plan- The board reviewed the updated Mental Health Plan.
14. 2021-2022 School Safety Officer- The board reviewed the renewal agreement by HCPS to provide a school safety officer at each school.

15. AAH Transportation Agreement- The board reviewed the transportation contract on behalf of AAH school.
16. FY22 Budget- The board reviewed the FY22 budget on behalf of each school.
17. Amendment to the Corporate Financial Policy- Mr, Strader presented a recommended change to board policies to reflect an updated definition of property adopted by the State.
18. AAH Certificate of Insurance
19. CSA/OCPA Management Fee Forgiveness- To ensure the financial success of its client schools, CSA forgave all or a portion of management fees for OCPA.
20. FY21 Audit Engagements- Mr. Strader presented audit engagement letters with King and Walker for the 2021 fiscal year.
21. SAMS Charter Renewal 5 Years- The board reviewed the contract with the Sponsor for a 5- year renewal at SAMS. The board would like to seek a 15 year renewal if SAMS 2020-2021 school year grade is an A.
22. Teacher Certification Waivers- The board reviewed any necessary teacher waivers.
23. Addition- 2021-2022 RISE Plan Addendum- Mr. Strader presented preliminary updates to the RISE plan for the opening of school and COVID-19 mitigation procedures.
24. Addition- 2020-2021 Teacher Salary Allocation Plan Amendment- The plan is pending updates after consultation with FDOE in regards to grouping schools under a single plan. A preliminary plan was reviewed and approved pending DOE comment.

#### **D. Consent Agenda Items**

Mr. Harris asked the board for a motion to approve consent agenda items 1-22 (below) adding Items 23 and 24. Ms. Dean motioned to approve the consent agenda items and Ms. Elsner seconded the motion. All consent items were approved unanimously.

1. Ratify Monthly Financial Reports; Jan '21 – May '21
2. Ratify Purchase Orders and Agreements
3. Ratify HS Graduates, BCA HS
4. Ratify 2021-2022 Employee Benefits Plan
5. Ratify 2021-2022 School Calendars
6. Ratify 2021-2022 Student Handbook
7. Ratify 2021-2022 Faculty & Staff Policies and Procedures
8. Approve Comprehensive Research-based Reading Program
9. Ratify MOU(s) re. CRRP
10. Ratify OCPA Principal Appointment, Teresita Nieves
11. Ratify ESSER II Plan

12. Ratify Disaster Relief Payment Attestation
13. Ratify 2021-2022 Mental Health Plan
14. Ratify 2021-2022 School Safety Officer
15. Ratify AAH Transportation Agreement
16. Ratify FY 22 Budget
17. Ratify Amendment to the Corporate Financial Policy
18. Ratify AAH Certificate of Insurance
19. Ratify CSA/OCPA Management Fee Forgiveness
20. Ratify FY 21 Audit Engagement(s)
21. Ratify SAMS Charter Renewal
22. Ratify Teacher Waiver Agreements, Exhibit A
23. Approve Draft RISE Plan Addendum
24. Approve Draft Grouped TSIA Plan

**E. Items Scheduled for Action & Discussion**

**F. Board Member Reports**

None

Mr. Harris adjourned the meeting at 2:36 p.m.

The undersigned hereby certifies that she is Chairman of Advantage Academy of Hillsborough, Inc., a not-for-profit corporation organized and existing under the laws of the State of Florida, and that the above is a true and correct copy of the meeting minutes of the Board of Directors of said corporation and the individual charter schools sponsored by said corporation.

The board meeting minutes of the Corporation for July 15, 2021 were adopted by the Board of Directors at a meeting held on September 9, 2021, where the meeting minutes were adopted and approved.

ADVANTAGE ACADEMY OF HILLSBOROUGH, INC.

A Florida Not-For-Profit Corporation

By: 

Patricia Rogers, Chairman